

# Patterson Foundation Scholarship Program

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## THE PROGRAM

The Patterson Foundation Scholarship Program has been established to assist Patterson Companies, Inc. employees' children who plan to continue education in college or vocational school programs. Renewable scholarships are offered each year for full-time study at an accredited institution of the student's choice.

This scholarship program is administered by Scholarship Management Services®, a division of Scholarship America®. Scholarship Management Services is the nation's largest designer and manager of scholarship and tuition reimbursement programs for corporations, foundations, associations and individuals. Awards are granted without regard to race, color, creed, religion, sexual orientation, gender, disability or national origin.

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## ELIGIBILITY

Applicants to the Patterson Foundation Scholarship Program must be -

- Dependent\* children, age 24 and under, of full-time U.S. and International Patterson Companies, Inc. employees

*\*Dependent children are defined as natural and legally adopted children or stepchildren living in the employee's household or primarily supported by the employee.*

- Secondary school seniors or graduates who plan to enroll or students who are already enrolled in full-time undergraduate study at an accredited two- or four-year college or university, or vocational-technical school for the entire upcoming academic year.

Children of Corporate Officers of Patterson Companies, Inc. or Foundation Board Members of Patterson Foundation or any of its subsidiaries are not eligible to apply to this program.

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## AWARDS

If selected as a recipient, the student will receive a \$3,000 U.S. award. Awards may be renewed for up to three additional years or until a baccalaureate degree, or equivalent, is earned, whichever occurs first. Renewal is contingent upon satisfactory academic performance in a full-time course of study and continuation of the program by the Patterson Foundation.

Awards may be used for undergraduate study only.

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## APPLICATION

Interested students must complete the application in English and mail it along with a current, complete transcript of grades and any other required documents to Scholarship Management Services postmarked no later than **May 31**. Grade reports are not acceptable. Online transcripts must display student name, school name, grade and credit hours earned for each course, and term in which each course was taken. Applicants will receive acknowledgment of receipt of their application. If an acknowledgment card is not received within three weeks, applicants may call Scholarship Management Services to verify that the application has been received.

Due to differences in educational systems, applicants from countries other than the U.S. and Canada must provide the following materials:

- English translations for all non-English documents
- Clear photocopies of the following educational documents must be sent with the application:
  1. Students currently or previously enrolled in an institution of higher education (university) must include the following documents:
    - ✓ Academic record (transcript of grades) or all higher education course work, and
    - ✓ Secondary school credential/diploma/certificate.

2. Current secondary school students and students who have completed less than one year of higher education (university) must include the following documents:
  - ✓ Academic record (transcript of grades) for all secondary education course work completed during the past three years, and
  - ✓ Results of academic examinations.

Applicants are responsible for gathering and submitting all necessary information. Instructions for U.S. and Canadian students to assist in completing the Financial Data section of the application are included below. Applications are evaluated on the information supplied; therefore, answer all questions as completely as possible. Incomplete applications will not be evaluated. All information received is considered confidential and is reviewed only by Scholarship Management Services.

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## **SELECTION OF RECIPIENTS**

Scholarship recipients are selected on the basis of academic record, demonstrated leadership and participation in school and community activities, honors, work experience, statement of goals and aspirations, unusual personal or family circumstances, and an outside appraisal. Financial need as calculated by Scholarship Management Services must be demonstrated for the student to receive an award.

Selection of recipients is made by Scholarship Management Services. In no instance does any officer or employee of Patterson Companies, Inc. or the Patterson Foundation play a part in the selection. All applicants agree to accept the decision as final.

Applicants will be notified in mid-July. Not all applicants to the program will be selected as recipients. Students may reapply to the program each year they meet eligibility requirements.

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## **PAYMENT OF SCHOLARSHIPS**

Scholarship Management Services processes scholarship payments on behalf of the Patterson Foundation. Payments are made in equal installments on August 15 and December 30. Checks are mailed to each recipient's home address and are made payable to the school for the student.

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## **OBLIGATIONS**

Recipients have no obligation to Patterson Companies, Inc. or the Patterson Foundation. They are, however, required to notify Scholarship Management Services of any changes in address, school enrollment, or other relevant information and to send a complete transcript when requested.

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## **REVISIONS**

The Patterson Foundation reserves the right to review the conditions and procedures of this scholarship program and to make changes at any time including termination of the program.

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## **ADDITIONAL INFORMATION**

Questions regarding the scholarship program should be addressed to:

**Patterson Foundation Scholarship Program**  
Scholarship Management Services  
One Scholarship Way  
Saint Peter, MN 56082 U.S.A.

Telephone: (507) 931-0630  
Toll-free telephone: 1-800-537-4180 ext. 630  
Fax number: (507) 931-2964

# INSTRUCTIONS FOR COMPLETING THE FINANCIAL DATA SECTION OF THE APPLICATION

The Financial Data section of the application should be completed by the employee. Information should be from a completed tax return or based on estimated information to be filed with the IRS/Revenue Canada.

1. **State/Province of residence** is the state/province where the parents reside and pay state/province income tax.
2. **Adjusted gross income** can be found on IRS FORM 1040 and is gross income reduced by specific adjustments allowed by law. For Canadian applicants, report Taxable Income (both parents).
3. **U.S./Canadian total federal tax paid** includes the total amount of **federal** income tax to be paid. This is **not** the amount withheld from employee's paychecks. (The amount withheld should be adjusted by any refund or additional taxes due.) Do **not** report state/province income tax.
4. **Total income** of parent(s) should be reported individually. Provide information for both natural parents when possible. **If the student resides with only one parent**, financial information **must** be received from the employee or member of the company sponsoring the scholarship program and from the parent who claims the child as a dependent for tax purposes. If a parent has remarried, the spouse's information is required if the spouse is a legal guardian of the student, or claims the student as a dependent, or the student is included in the spouse's benefit plan. **If necessary, two Financial Data sections may be submitted by the student.** A copy of the Financial Data section may be made in order for one to be completed by each parent.
5. **Untaxed income and benefits** (For U.S. applicants only) include any other income or benefits not included in the adjusted gross income figure. Do not include untaxed contributions to retirement plans.
6. **Medical and dental expenses** include only those expenses not paid by insurance. Do not include premium payments.
7. **Total cash, checking, savings, cash value of stocks, etc.,** includes liquid assets that can be used for educational expenses. **Do not include** IRA, 401k, RRSP, or other retirement plan funds.
8. **Total number of family members** living in the household and primarily supported by the reported income may include:
  - the applicant
  - the applicant's parents
  - other children living in the household
  - dependent college students living away from home
  - other people who live in the household and receive more than half of their support from the reported income
9. **Marital status** is the current status of the person from whom the financial information is submitted.
10. **Of the total number of family members on line 8, number of students attending college** includes family members attending a two- or four-year college, university, or vocational-technical school at least half-time. Include the applicant in this number. Do not include parents.

**NOTE:** Any exceptions to providing financial information as instructed above must be submitted to Scholarship Management Services in writing.

Administered by  
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Management  
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